

# Center for Practical Bioethics Board of Directors Meeting January 11, 2023 8:00 AM

#### Location: In-person or Zoom Conferencing In-Person: 9<sup>th</sup> Floor, Shalton Conference Room, Polsinelli PC, 900 W. 48<sup>th</sup> Place, KC, MO 64112 By Computer: https://us02web.zoom.us/j/88413652474 Preferred for document screen sharing. By Phone: 1 312 626 6799 US (Chicago) or 1 669 900 6833 US (San Jose) Meeting ID: 884 1365 2474 AGENDA (Attachment 1) Call to Order Eva Karp, Outgoing Chair & Steve Salanski, Incoming Chair I. A. Gavel Exchange and Remarks B. Welcome to New Board Members **Approval of Board Meeting Minutes** П. A. Board Meeting Minutes for Nov 9, 2022 (Attachment 2) B. Board Meeting Minutes for Special Meeting Dec 5, 2022 (Attachment 3) III. Committee Reports A. Finance Committee Report Diane Gallagher, Committee Member 1. Adoption of 2023 Budget (Attachment 4) 2. Update on Transition to Accounting Contract John Carney 3. Termination of 457(b) B. Governance Committee Report (Handout) Steve Salanski C. Resource Development Report Alan Edelman, Chair & Cindy Leyland 1. Permission for LinkedIn Tags **IV.** Chair and President Reports Steve Salanski & John Carney A. Chair's Report 1. Board Authorization for Signatories (Jan 13 – Jan 30) 2. Review of 2023 Committee Appointments (Attachment 5) 3. 2023 Board Roster (Confirmation) (Attachment 6) 4. Board Retreat Planning 5. Reception for James Stowe (Jan 11<sup>th</sup> at Eva's – 5:30 to 8 pm) B. Transition of the Francis Family Foundation Authority John Carney and Mark Thompson

V. Adjourn

#### Next Board Meeting: Board Retreat, March 2023

**Board Book & Materials Link** 



#### Annual Meeting of the Board of Directors and November 2022 Meeting of the Board of Directors

#### November 9, 2022 – 7:30 am Location: Zoom Conference & Polsinelli PC

Item	Key Points	Discussion	Action	
I. Call to Order at 7:33 am	Vice Chair, Steve Salanski convened	Eva Karp unable to attend		
II. Approval of Minutes of 09.14.2022 Board Meeting	Meeting minutes approval	The date on the Attendance Roster on the minutes has July rather than September.	Meeting minutes approved as submitted with date correction on 9/14/2022 Attendance Roster	
III. Committee Reports				
A. Governance Committee Report	Governance Committee Chair, Steve Salanski, reported	Gov. Committee Action Items and discussion on progress of Board Self- evaluation and completion of	Action Items: Election of board members and officers.	
<ol> <li>Returning Board Members) – Class of 2025 Standing for Re-Election</li> <li>a) Abiodun Akinwuntan, Ed O'Connor,</li> </ol>	Returning Board members unanimously approved	Strategic Thinking document.	Motion by Mary Beth Blake, second by Tresia Franklin, unanimously adopted	
<ul> <li>Steve Salanski, Mark R. Thompson</li> <li>New Board Members – Class of 2025 <ul> <li>a) <u>Anita Ho, PhD</u>, and <u>Mitzi Cardenas</u></li> </ul> </li> <li>3. New Board Member – Class of 2024 <ul> <li>a) <u>Raghu Adiga, MD</u></li> </ul> </li> </ul>	New Board members for Classes of 2025 unanimously approved New Board members for Classes of 2024 unanimously approved		Motion by Mary Beth Blake, second by Jane Lombard, unanimously adopted Motion by Mary Beth Blake, second by Mark Thompson, unanimously adopted	
New Board Member – Class of 2023 b) Pending	No action was taken on this position. Governance committee will continue to work the list of candidates.	Remaining vacancy (open seat) is one-year unexpired term.		
<ul> <li>4. 2023 Slate of Officers</li> <li>a) Chair of the Board – Steve Salanski</li> <li>b) Vice Chair – Mark R. Thompson</li> <li>c) Secretary – Jane Lombard</li> </ul>	Slate of 2023 Officers presented by Gov Committee Chair Salanski		Motion by Alan Edelman, second by Karen Bullock, unanimously adopted	
<ul> <li>d) Treasurer – Tresia Franklin</li> <li>5. 2023 Annual Board and Staff Retreat – postponed until March 2023</li> </ul>		2023 Board and Staff Retreat delayed due to new CEO appt.		
<ol> <li>6. Strategic Thinking Document</li> </ol>		Strategic Thinking document accepted, with instructions to remove Draft notation.	Staff to share with stakeholders Self-evaluation to be incorporated into Board and Staff retreat in 2023	
7. Board Self Evaluation		Chair Salanski thanked board members for responding	Board and Staff retreat in 2023	
<ul> <li>B. Finance Committee Report</li> <li>1. Financial Statements – 09.30.22 YTD         <ul> <li>a) Statement of Condition Summary</li> <li>b) Statement of Activities Summary</li> </ul> </li> </ul>	Finance Committee Chair, Treasurer, Tresia Franklin, reported	Tresia Franklin presented the financial statements, summarizing operations through Q3 (9/30)	Financial statements received and filed.	
c) Headlines for 9/30 & YTD performance		Chair Franklin and CEO Carney noted year-end forecast approximates original net operating income, but reflects a 6% reduction in both		

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Item	Key Points	Discussion	Page 2 of 3
	Rey Points	income and expense. Carney also	Action
d) 2022 Year-End Forecast		reported that staff will prepare 2023 Budget in December and Chair will convene extra meeting to adopt budget.	
<ul> <li>C. Resource Development Report</li> <li>1. 2022 Annual Campaign</li> <li>2. 2023 Annual Event</li> </ul>	Cindy Leyland reported for Chair Alan Edelman Resource Development Committee will consider options. Cindy Leyland also reported that Art of the Wish event has reopened at the Epsten Gallery (at Village Shalom). Plans to host Joan Berkley Symposium on December 14 are underway.	2023 Annual Event discussion focuses on returning to hotel event in 2023. Staff presented ideas on guest speakers (Nora McInerney, author of host of the Thanks Terrible for Asking podcast). Other suggestions by board members included <u>Susan Liautaud</u> , <u>Dr. David R. Williams</u> (social scientist who studies racism and health outcomes). Another suggestion was to limit content to panel discussion on impact of COVID on region and increased focus on new CEO and in- person introduction of E. Blacksher.	Resource Development report received and acknowledged. Staff and Resource Development Committee will incorporate suggestions and submit a new plan at the next Board meeting.
IV. Chair and President Reports			
<ul><li>A. Recognition of Retiring Former Board Chair</li><li>1. Sandra Stites (9 years)</li></ul>	Carney reported that S. Stites unable to attend to receive recognition.	Sandra Stites will be acknowledged at the December 1 event at Hallbrook honoring retiring CEO	Please <u>RSVP</u> to invitation
B. Land and Labor Acknowledgement Statement	Land and Labor Acknowledgement statement from July board meeting was refined for re-presentation to board for adoption.	Acknowledgement addresses recognition of harms suffered by indigenous and enslaved peoples and actions CPB will take to address those harms. Board members commended staff for the comprehensiveness and sensitivity of the statement.	Motion made by Maggie Neustadt, seconded by Mary Beth Blake, unanimously passed Statement will be posted on website and evaluation of action will be reviewed by the board in its annual evaluation process.
C. Contract for Finance/Accounting Support	Carney reported on action taken to replace retirement of accountant Jan Evans. CPB will shift to contract for these services. RFP process was initiated and Bukaty Companies (Supporting Strategies was selected).	Carney reported anticipated savings and comprehensive support for Payroll and audit prep is included in agreement.	
D. Update on SCOTUS Statement	Carney reported on efforts to follow up with press on Center's SCOTUS statement. No response was received.		
E. Update on CEO Search	Steve Salanski reported Search Task Force is interviewing finalist candidates.	CEO search is underway and on target.	



Item	Key Points	Discussion	Action					
Off agenda Item – J Carney asked for guidance on		Board members made several						
dealing with continued delays in receiving timely		suggestions to Carney for follow up.						
quarterly payments from the Francis Family								
Foundation and for transfer of authority.								
V. Adjourn at 9:01 am			Adjourned.					

Upcoming Events:	December 1, 2022 6:00 – 8:00 pm	John Carney Retirement Celebration	Hallbrook Country Club please RSVP
	December 14, 2022 8:30 am – 12:00 pm	Joan Berkley Bioethics Symposium	Epsten Gallery, Village Shalom please registe

#### Annual Meeting of the Board and November 2022 MEETING of the Board of Directors November 9, 2022 – 7:30 am Location: Zoom Conferencing & Polsinelli PC

#### Attendance Roster

Abiodun Akinwuntan	Absent (excused – travel)
Norberto (Rob) Ayala-Flores	Online
Mary Beth Blake	In person
Karen Bullock	Online
Darrin D'Agostino	Online
Alan Edelman	Online
Sukumar Ethirajan	Online
Tresia Franklin	In person
Diane Gallagher	Absent – Excused

Eva Karp - Chair	Absent (excused – illness)
Jane Lombard	Online
Maggie Neustadt	Online
Ed O'Connor	Online
Stephen Salanski	In person
Sandra Stites	Absent (excused)
Mark R. Thompson	Online
John Carney – President	In person
Cindy Leyland – Vice President	Online



#### Special Meeting and Executive Session of the Board of Directors

#### December 5, 2022 – 5:00 pm via Zoom Conference

Item	Key Points	Discussion	Action
I. Call to Order	Board Chair Eva Karp called the meeting to order and stated that the purpose of the		
at 5:00 p.m.	meeting, as indicated in the meeting notice, was to receive the recommendation of the		
	Search Committee regarding the candidate for the position of CEO to succeed John		
	Carney and to act on that recommendation. Board attendance was taken, with 13 of		
	16 members present for a quorum. No CPB staff were present as this was an executive		
· · · · · · · · · · · · · · · · · · ·	session of the board.		
II. Search Committee Report re CEO Selection—Process followed by Search Committee	The search committee report consisted of three parts: 1) an overview of the process followed to source candidates and select the most qualified among them, which was presented by Eva Karp; 2) a detailed summary of the selected candidate's qualifications and suitability to be CEO, which was presented by Steve Salanski; and 3) supporting comments from members of the selection committee.		
	Eva Karp indicated that the selection process began July 1, 2022, and was led by the EFL Associates executive search firm. Ms. Karp discussed the timeline (including time spent by committee members), the use of EFL's database, advertising and recommendations for stakeholders to identify candidates.		
	She also described challenges the committee faced, including the requirement for candidates to have an advanced degree and to live in or be willing to relocate to the Kansas City metropolitan area.		
	The process netted 30 interested candidates, from which EFL advanced 7 for the committee to review. From these 7, the committee interviewed 4 by video connection using scripted questions for consistency.		
	Two finalists were interviewed in person, and information from 3 sourced references for each was included in several hours of discussion among committee members regarding key characteristics, including shared values, ability to generate and develop programs, collaboration, ties to Kansas City, leadership style, and operational and management experience.		+
	From this discussion, the selection committee arrived at a consensus choice to whom an informal offer was made. A third party background check was conducted confirming no issues with the selected candidate after which the final informal offer was made.		

Item	Key Points	Discussion	Action
III.Search Committee Report re CEO Selection— Identity and	Eva Karp shared with the board the identity and educational background of James D. Stowe, Ph.D., the successful candidate. This was followed by Steve Salanski sharing James's work background, experience and other characteristics.		
Background of Selected Candidate	James received a B.A. in political science and an M.S. in family studies and human services (emphasis in gerontology) from Kansas State University and a Ph.D. in human environmental sciences (emphasis in human development and family studies- gerontology).		
	James's work experience includes serving as coordinator of trauma injury prevention and outreach education at University of Missouri Hospital while working on his Ph.D. and serving first as a clinical research specialist and then an instructor in medicine at Washington University School of Medicine.		·
	From 2017 to the current day, James has worked for the Mid-America Regional Counsel (MARC) as the Director of Aging and Adult Services, reporting directly to the Executive Director of MARC.		
	James is widely published, including numerous paper presentations so he brings academic experience to the table. He has also obtained and worked on many grants to fund work of his employers over the years, which demonstrated a sustained ability to raise grant funds and develop those into contract relationships for varied revenue sources.		
	At MARC, James oversees 22 employed staff and individual and organizational providers of contracted services. He has attracted and retained a diverse and increasingly female staff to MARC. Turnover has decreased, and job satisfaction increased in his department at MARC.		
	Dr. Salanski noted that James also volunteers in state agency and community-based organizations that address social determinants of health.		
	Two references were from other agencies that address issues of aging, and one is an employee in James's department at MARC. The references were superlative, including: taking a broken department and improving its functioning from 1.5 to 10; establishing a positive culture; demonstrating strong communication skills; and following a servant leader management style.		
	Dr. Salanski then asked for comments and discussion from selection committee members.		
•			

<ul> <li>Each committee member offered unqualified support for James as the selected candidate. Comments included:</li> <li>He is a great communicator and will be a great fit.</li> <li>He is high energy.</li> </ul>	Discussion	Action
<ul> <li>candidate. Comments included:</li> <li>He is a great communicator and will be a great fit.</li> <li>He is high energy.</li> </ul>		
He is high energy.		
He is high energy.		
He is warm and engaging, has a passion for the community and is diplomatic.		
• He is humble and showed the ability to turn relationships into \$\$ for MARC.		
• His experience with MARC is important to the Center, and he is a servant leader.		
not do enough to emphasize the importance of justice, diversity, equity and		
inclusion to the work that the Center does. It was mentioned that this comment		
selection process and how it may be improved.		
Abiodun Akinwuntan reported that he already knows James Stowe and was his co-		
supervisor for one grant and serves on an advisory board to MARC.		
Based upon his experience with James to date, he agrees that the committee selection		
is a good one and all things said about him are true.		
Abi also observed that James is young and could benefit from some mentoring by John		
Carney or others, that his youth could mean that he will be in the position for a long		
time assuming he likes it and that his ties to Kansas will likely keep him in the area.		
Other comments from board members endorsed the committee's selection of James		
		Steve Salanski moved on behalf of the search
reported that James was offered the position contingent on board approval for a salary		committee that the board approve a formal offer to
of \$180,000 per year and CPB benefits. James countered requesting \$225,000 per year		James Stowe for employment as the CEO of the
and tier two PTO. The Center then offered \$200,000 per year and tier two PTO, which		Center at a salary of \$200,000 per year with tier two
James accepted contingent on board approval.		PTO and other standard CPB benefits. Karen Bullock
		seconded the motion. After discussion, the motion
It was observed that James would not be able to start in the position until January 30.		was unanimously approved by all board members in
2023, and the board chair and vice chair would discuss with John Carney a transition		attendance.
plan.		
		Adjourned.
		-
	<ul> <li>He is humble and showed the ability to turn relationships into \$\$ for MARC.</li> <li>His experience with MARC is important to the Center, and he is a servant leader.</li> <li>There was also a comment that the process and, in particular, the search firm did not do enough to emphasize the importance of justice, diversity, equity and inclusion to the work that the Center does. It was mentioned that this comment should be reviewed at a future meeting to determine what we can learn from this selection process and how it may be improved.</li> <li>Abiodun Akinwuntan reported that he already knows James Stowe and was his cosupervisor for one grant and serves on an advisory board to MARC.</li> <li>Based upon his experience with James to date, he agrees that the committee selection is a good one and all things said about him are true.</li> <li>Abi also observed that James is young and could benefit from some mentoring by John Carney or others, that his youth could mean that he will be in the position for a long time assuming he likes it and that his ties to Kansas will likely keep him in the area.</li> <li>Other comments from board members endorsed the committee's selection of James. At the conclusion of the presentations, comments and board discussion, it was reported that James was offered the position contingent on board approval for a salary of \$180,000 per year and CPB benefits. James countered requesting \$225,000 per year and tier two PTO. The Center then offered \$200,000 per year and tier two PTO, which James accepted contingent on board approval.</li> </ul>	<ul> <li>He is humble and showed the ability to turn relationships into \$\$ for MARC.</li> <li>His experience with MARC is important to the Center, and he is a servant leader.</li> <li>There was also a comment that the process and, in particular, the search firm did not do enough to emphasize the importance of justice, diversity, equity and inclusion to the work that the Center does. It was mentioned that this comment should be reviewed at a future meeting to determine what we can learn from this selection process and how it may be improved.</li> <li>Abiodun Akinwuntan reported that he already knows James Stowe and was his cosupervisor for one grant and serves on an advisory board to MARC.</li> <li>Based upon his experience with James to date, he agrees that the committee selection is a good one and all things said about him are true.</li> <li>Abi also observed that James is young and could benefit from some mentoring by John Carney or others, that his youth could mean that he will be in the position for a long time assuming he likes it and that his ties to Kansas will likely keep him in the area.</li> <li>Other comments from board members endorsed the committee's selection of James.</li> <li>At the conclusion of the presentations, comments and board discussion, it was reported that James was offered the position contingent on board approval for a salary of \$180,000 per year and CPB benefits. James countered requesting \$225,000 per year and tier two PTO. The Center then offered \$200,000 per year and tier two PTO, which James accepted contingent on board approval.</li> <li>It was observed that James would not be able to start in the position until January 30, 2023, and the board chair and vice chair would discuss with John Carney a transition</li> </ul>



#### **Special Meeting of the Board of Directors**

December 5, 2022 - 5:00 pm

**Attendance Roster** 

Abiodun Akinwuntan	x	
Norberto (Rob) Ayala-Flores		
Mary Beth Blake		
Karen Bullock	x	-
Darrin D'Agostino		Ĩ
Alan Edelman	x	
Sukumar Ethirajan	x	
Tresia Franklin	x	

Diane Gallagher	x	
Eva Karp - Chair	x	
Jane Lombard	x	
Maggie Neustadt	x	
Ed O'Connor	x	
Stephen Salanski	x	
Sandra Stites	x	
Mark R. Thompson	x	

These minutes were prepared by Mark Thompson, Secretary of the Board

Signature: \_\_\_\_\_\_\_ Date: December 13, 2022

#### Center for Practical Bioethics, Inc. 2023 Proposed Budget

Line	Finance Committee reviewed and recommended for Board Adoption January 11, 2023 #	•	osed Budget FY 2023		Budget FY 2022	Fore	2022 ecast Results	202	Proposed 23 Budget to 2 Preliminary <u>Results</u>	
1	Revenues	-								
	Program/Grant funds									Budget includes awards in place for AI (Sunderland and CMH), Pop Health (carryover) totaling \$266K. Balance to
2	released from Restrictions	\$	391,000	\$	248,347	\$	285,847	\$	105,153	be sought.
3										
	Endowment Income	•							(( ====)	
5 6		\$	160,000 24,226	\$	161,155 99,000	\$	161,589 99,000			Reduced slightly due to market performance Remianing distribution for CEO retirement
7			- 24,220		33,000		-		-	
8			145,000		147,226		147,226		(2,226)	Distribution at 6% - Slightly reduced due to market
9	Total Endowment Income	\$	329,226	\$	407,381	\$	407,815	\$	(78,589)	
10	Earned Income									
	Earned Income									ACP contracts (Evergy and Hallmark), KUMC, KCU
12	Earned Income	\$	228,000	\$	217,500	\$	222,609	\$	5,391	teaching, CEIGR (U of OK), NIH mentoring
13	Provider Ethics Services		224,625		206,625		226,258		(1 633)	Includes \$159k of Basic Services and \$45.6k of Ethics Plus Services, plus \$20K for new clients
14	Honoraria & Fees		5,000		5,000		4,250		750	rius Services, pius \$200 foi new clients
15	Workshop & Lecture Fees, Other		-		-		110		(110)	
16	Total Earned Income	\$	457,625	\$	429,125	\$	453,227	\$	4,398	
17	Development									
	<u>Development</u> Donations		220,000		290,000		255,574		(35 574)	Based on averaging
	Leadership Fund		25,000		200,000		-		(00,01.)	Board members and donor pledges
	Major Gifts & Corporate Giving		50,000		-		-		50,000	
	Monthly Donors ECC Memberships		7,500 1,000		-		-		7,500	Based on tracking of donors
24	Membership-Institutional		-		15,000		15,000		(15,000)	2022 CMH support moved to Ethical AI in 2023
25	Membership-Individual		-		1,500		635		(635)	
26	Total Development Revenues	\$	303,500	\$	306,500	\$	271,209	\$	32,291	Return to previous years
27	Special Event Eundraining									
20 29	<u>Special Event Fundraising</u> Annual Event	\$	250,000	\$	315,000	\$	173,280	\$	76.720	Return to Hotel, based on pre-COVID events
30	Other Special Events	÷		Ť	-	+	-	·	-	· · · · · · · · · · · · · · · · · · ·
31	Total Fundraising	\$	250,000	\$	315,000	\$	173,280	\$	76,720	
32		¢	45.000	¢	45.000	¢	40.004	•	1 100	Dublications OO and TRODR/DOLOT data
33 34	Total Communications Revenues	\$	15,000	\$	15,000	\$	13,804	\$	1,196	Publications - CC and TPOPP/POLST docs
	Other Income									
36		\$	3,000	\$	3,000	\$	5,846	\$	(2,846)	Conservative projection
37	Interest Income		100		100		126		(26)	
38 39	Miscellaneous Income Total Other Income	\$	500 3,600	\$	500 3,600	\$	<u>547</u> 6,518	\$	(47) (2,919)	
40		Ψ	3,000	φ	3,000	φ	0,510	φ	(2,919)	
41	Total Revenues Expected	\$	1,749,951						(3,738)	
42										
	Total Revenues	\$	1,749,951	<u>\$</u>	1,724,953	\$	1,611,700	\$	138,250	Increase due primarily to grants
44	Expenses									
40	Expenses									Up 1 PT staff, 403(b) at 3% match and 2% discretionary,
										new CEO at 11 months, other Staff increases awarded at
	Total Salaries, Benefits, Other Staff Costs	\$	1,228,544	\$	1,225,404	\$	1,187,398	\$		end of 2022
00	Total Occupancy Expenses		59,986		56,779		52,795		7,191	Final year of lease in current location Includes \$50K Accounting Contract and increases to IT.
	Total Professional-Contract Service Fees		232,830		180,156		195,005		,	website, Communicatons
	Total Supplies		4,600		10,205		9,382		(4,782)	
	Telephone/Internet Access Total Postage & Shipping		6,665 6,445		6,665 6,445		6,677 5,899		(12) 546	
	Total Equipment & Maintenance		6,782		11,555		9,868			Reduction in costs for Copier
	Total Printing & Promotions		37,115		37,115		37,028		87	
129	Total Travel & Transportation Board of Directors Travel Expenses		7,570 10,000		17,570		7,673		(103)	
130			500		500				500	
104	Total Conferences, Conventions 9 Mar-		89,875		00.075		45.050		14 040	Includes AI Meetings, Annual Event and Berkley,
	Total Conferences, Conventions & Mtgs Total Memberships & Subscriptions		89,875 25,045		90,875 19,710		45,059 19,208			Flanigan Lecture and Christopher Forum Service contract increases (e.g., WordPress)
146	Total Business Insurance		18,396		17,026		17,089		1,307	
	Total Interest Expense		-		-		-		-	
	Total Misc Operating Expenses Total Operating Expenses	\$	20,550 1,744,403	\$	23,552 1,703,056	\$	(1,438) 1,591,643	\$	21,988 <b>152,760</b>	
164	operating Expenses	<u>*</u>	1,777,403	<u>Ψ</u>	1,100,000	¥	1,001,040	<u>Ψ</u>	102,100	
104 174 175	Total Other Income (Expense)					\$	(41,841)		41,841	Primarily 457(b) Performance
	Net of Revenue & Expenses-Gain/(Loss)	\$	5,547	\$	21,897	\$	(21,783)	\$	27,331	
177										

#### Governance Committee Meeting Friday, December 9, 2022, at 8:00 am

Present: Steve Salanski, Chair Abiodun Akinwuntan, Mary Beth Blake, Karen Bullock, Sukumar Ethirajan, Jane Lombard, Mark R. Thompson Staff: John Carney, Cindy Leyland

Agenda Item	Key Point(s)	Action Item(s)
<ul> <li>2023 Annual Board and Staff Retreat</li> </ul>	2023 Annual Board and Staff Retreat will be held in March.	Confirm date, location, capabilities, and distribute invitation.
<ul> <li>Board Leadership Training (Orientation)</li> </ul>	<ul> <li>Current Agenda and hybrid meeting format is sufficient</li> <li>Strategic Thinking document will be included in Orientation to facilitate discussion of mission, projects and funding sources</li> <li>Explanations of Board Committees and Board member forms from NP Connect will be included</li> <li>The Orientation will be held prior to the first Board meeting set for January 11.</li> <li>John Carney will continue as CEO thru 1/13 and will be present for Orientation and Board meeting.</li> <li>Discuss Board Buddies (mentors); agree this would be good opportunity for board members to connect</li> <li>Discuss funding for out of town Board members to travel to certain events, such as Board retreat, Annual Event, and possibly other board meetings.</li> </ul>	<ul> <li>Doodle poll will be sent to identify date for 2023 Orientation</li> <li>Steve Salanski, John Carney and Cindy Leyland will review and update Orientation Agenda, incorporating ideas discussed.</li> <li>Determine potential new member / current member buddy</li> <li>Review budget and include Board Member travel</li> </ul>
Board Self-Evaluation	<ul> <li>Reviewed results of current survey and compared action items to last survey</li> <li>Traditionally discussed at Board Retreat to examine how the board works and identify items for further Board action and improvement.</li> </ul>	<ul> <li>Identify lowest-scoring items on August 2022 report; Governance Committee will work with staff to prepare action plan for</li> </ul>

Agenda Item	Key Point(s)	Action Item(s)
Governance Committee	Mark Thompson will serve as Vice Chair of Board	<ul> <li>presentation at Retreat, including item out of new Section C (DEI).</li> <li>Contact NonProfit Connect for resource regarding CEO evaluation process</li> <li>Board review of selection process for CEO</li> </ul>
2023 Leadership	and co-chair Governance with Maggie Neustadt	
• Other	<ul> <li>Schedule Executive Committee meetings to work with and mentor James Stowe (opposite months from Board meetings)</li> <li>Tresia Franklin and John Carney will meet next week with new non-Board member for the Audit Committee</li> </ul>	
Next Meeting	• Friday, February 10, 2023, at 8:00 am	



**2023 Board Committees** 

Executive Committee (§5.1.1)

2023 Meeting Dates: TBD

- Steve Salanski, Board and Executive Committee Chair
- Mark R. Thompson, Vice Chair and Governance Committee Co-Chair
- Eva Karp, Immediate Past Chair

## Finance (§5.1.2)

2023 Meeting Dates: Thurs before every board meeting, 7:45 am CT

- Tresia Franklin, Chair
- Darrin D'Agostino
- Diane Gallagher
- Marc Hammer (Non-board)
- Richard Jungck (Non-board)
- John Toren (Non-board)
- Kathleen Gould (non-board)

## Staff: James Stowe Cindy Leyland

# Governance (§5.1.4)

# 2023 Meeting Dates: 2<sup>nd</sup> Fri of every other month, 8 am CST

- Mark R. Thompson, Co-Chair
- Maggie Neustadt, Co-Chair
- Abiodun Akinwuntan
- Mary Beth Blake
- Karen Bullock
- Sukumar Ethirajan
- Jane Lombard

## Staff: James Stowe Cindy Leyland

- Tresia Franklin, Treasurer and Finance Committee Chair
- Jane Lombard, Secretary
- Alan Edelman, Resource Development Chair
- Maggie Neustadt, Governance Committee Co-Chair

## Staff: James Stowe

# <u>Audit</u> (§5.1.3)

- Richard Jungck, Chair
- Tresia Franklin
- Marc Hammer
- John Toren
- Kathleen Gould

Staff: James Stowe Cindy Leyland

# Resource Development & Major Gifts (§5.1.5)

2023 Meeting Dates: 2<sup>nd</sup> Tues of every other month, 2 pm CT

- Alan Edelman, Chair
- Rob Ayala-Flores
- Jane Lombard

Staff: Cindy Leyland James Stowe

# **2023** Board of Directors Center for Practical Bioethics Roster

Name and Title	Emails	Phone Numbers	Addresses	Notes
Raghu Adiga, MD President and CEO, Liberty Hospital	AdigaRaghu@libertyhospital. org	W 816-792-7001 C 816-803-1299	Liberty Hospital 2525 Glenn Hendren Dr Liberty, MO 64068 10125 N Park Ave Kansas City MO 64155	Assistant: Donna Hereford 816-792-7007 <u>donna.hereford@libertyhospital.org</u>
Abiodun Akinwuntan, PhD, MPH, MBA Dean & Professor, KU School of Health Professions	aakinwuntan@kumc.edu	W 913-588-0096 C 913-291-4697	KU School of Health Professions 3901 Rainbow Blvd, MS 2007 Kansas City, KS 66160	Executive Assistant: Tiffany Pollard 913-588-6770, <u>tpollard2@kumc.edu</u>
Norberto (Rob) Ayala-Flores, MA President/Owner, Puente Marketing Communications	rflores@puentemarketing.com	W 816-283-8300 C 816-516-4811	Puente Marketing Communications 601 E 63 <sup>rd</sup> St., Kansas City, MO 64110 Home: 6821 Cherry St, Kansas City, MO 64131	
Mary Beth Blake, JD Center Founder – life member with vote	marybblake570@outlook.com	C 913-707-6375	12807 W. 50th Street Shawnee, KS 66216	Board mtg coordination: Karlee Mcintosh - Hospitality Manager <u>kmcintosh@polsinelli.com</u>
Karen Bullock, PhD, LCSW Ahearn Endowed Professor of Social Work, Boston College	<u>k.bullock@bc.edu</u>	C 860-869-1862 W 617-522-0324	140 Commonwealth Avenue, McGuinn Hall - Room 117, Chestnut Hill, MA 20467 Home: 2356 Everstone Rd., Wake Forest, NC 27587 Home 2: 101 North Beacon Street, Unit #109, Watertown, MA 02472	Secondary email: <u>kbulloc2@gmail.com</u>
Mitzi Cardenas, MS Executive Chief Administrative Officer University Health	Mitzi.Cardenas@uhkc.org	W 816.404.2141 C 214.542.5124	Home:821 W. 54th Terrace Kansas City, MO 64112 University Health Executive Office 2301 Holmes Street Kansas City, MO 64108	Assistant: Michelle Jones <u>Michelle.Jones@uhkc.org</u> 816.404.2152
Darrin D'Agostino, DO, MPH, MBA Provost and Chief Academic Officer, Texas Tech University Health Sciences Center	Darrin.Dagostino@ttuhsc.edu	W 806-743-2396 C 817-372-6590	Texas Tech University HSC Provost and Chief Academic Ofr 3601 4th St Stop 6298 Lubbock, TX 79430-6298 Home: 10707 Huron Avenue Lubbock, TX 79407	Executive Assistant: Ashlee Dickenson <u>ashlee.dickenson@ttuhsc.edu</u>
Alan S. Edelman Resource Development Committee Chair Community Volunteer	alane317@gmail.com	C 913-707-8885	5049 Wornall Rd, # 5D Kansas City, MO 64112	
<b>Sukumar Éthirajan, MD</b> Dr. E.T.'s Concierge Care	kancer@me.com	W 913-735-3873 C 913-710-3879 F 913-396-6502	Dr. E.T.'s Concierge Care 12140 Nall Ave, Suite 305 OP, KS 66209 Home: 11120 Brookwood Ave Leawood, KS 66211-3091	

Name and Title	Emails	Phone Numbers	Addresses	Notes
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Marvia Jones, PhD, MPH Director, Kansas City Health Department	Marvia.jones@kcmo.org	W 816-513-6252 C 904-625-4894	Health Department, City of Kansas City, MO, 2400 Troost Ave. Ste 4000, Kansas City, MO 64108 Home: 4934 Olive St. Kansas City, MO 64130	Assistant: Jessica Easter Jessica.Easter@kcmo.org 816-513-6252
Eva Karp, DHA, MBA, RN-C, FACHE Immediate Past Chair Retired SVP Oracle Cerner	evalkarp@gmail.com	C 816-885-3019	Home: 6208 N Mattox Rd Kansas City, MO 64151	
Jane Lombard, MD, MBA Secretary Medical Director, Women's Heart Center, El Camino Health	ilomb3017@aol.com Availability best Th & F early am after 7:30am CST & M & W pm	W 650-988-8464 C 650-279-2028	El Camino Health, 2490 Grant Rd, Mountain View, CA 94040 Home: 25980 Quail Lane Los Altos Hills, CA 94022	
Maggie Neustadt, JD, CPHRM, FASHRM Governance Committee Co-Chair VP Risk & Claims Management, Saint Luke's Health System	mneustadt@saint-lukes.org maggieneustadt@gmail.com	W 816-932-2089 C 816-805-5118	Saint Luke's Health System 901 E. 104th St KC, MO 64131 Home: 8802 W. 155th Terr Overland Park, KS 66221	Executive Assistant: Tina Hoff Pedersen <u>thoff-pedersen@saint-lukes.org</u> 816-932-3783
Edward (Ed) O'Connor, PhD, MBA, FACHE Provost & Exec VP, Academic, Research & Student Affairs, Kansas City University	eoconnor@kansascity.edu	W 816-654-7153 C 203-887-3803	Office of the Provost Kansas City University 1750 Independence Ave Kansas City, MO 64106	Executive Assistant: Kimberly Breeding, <u>kbreeding@kansascity.edu</u> 816-654-7155
Stephen Salanski, MD (Steve) Board Chair Community Volunteer	Stephen.Salanski@gmail.com	C 816-536-3451	282 SE Sumpter Ct Lee's Summit, MO 64063	
Mark R. Thompson, JD Vice Chair, Governance Committee Co-Chair Senior Counsel, Seigfreid Bingham, P.C.	mthompson@sb-kc.com	W 816-265-4120 C 913-209-9307 W after 5 pm 816- 265-4120	2323 Grand Blvd. Suite 1000 Kansas City, MO 64108 Home: 6109 Morningside Drive, Kansas City, MO 64113	Executive Assistant: Nina David 816-265-4226, <u>ndavid@sb-kc.com</u>